

Strategy, Innovation, and Learning | Internships

Overview

The Strategy, Innovation and Learning (SIL) department strives to cultivate a dynamic environment where strategic foresight, creative ideation, and continuous learning converge to drive organizational excellence at The Carter Center.

Through a commitment to ongoing growth, we aim to develop sustainable strategies that adapt to evolving landscapes, inspire breakthrough innovations, and nurture a culture of learning for collective organizational success.

Our departmental activities primarily revolve around four distinct areas:

- I. Strategic Planning
- II. Innovation Hub
- III. Monitoring, Evaluation, Accountability, and Learning (MEAL)
- IV. Special Projects

Number of Interns Per Semester: 1

Key Responsibilities:

- *Versatile Task Completion:* Engage in diverse tasks encompassing complex problem-solving to basic logistics, ensuring the smooth operation of program activities.
- *Strategic Planning:* Assist in coordinating logistics and offering other support as assigned for strategic planning efforts which allow the Center to honor existing commitments and implement bold and innovative programs that leverage our unique capabilities to establish The Carter Center as the global leader in the nexus of Health and Peace.
- *Innovation:* Through duties/responsibilities as assigned, help fulfill the mission of the Innovation Hub to act as a champion of innovation at The Carter Center by engaging staff across the organization to a) identify innovation in action; b) promote a curious and creative culture; c) facilitate processes to open minds; and d) develop innovative efforts.
- *Monitoring, Evaluation, Accountability, and Learning (MEAL):* Assist SIL with a range of MEAL activities which utilize systematic approaches to track progress, assess effectiveness, ensure responsibility, and facilitate continuous improvement in projects, programs, or initiatives.
- *Special Projects:* Aid in the design and/or implementation of current special projects that are forward-moving, cross-disciplinary, collaborative, and consequential for The Carter Center's mission, vision, and legacy.



- *Project Approval:* Assist with the implementation of comprehensive project approval processes at The Carter Center through the co-development of training materials/visuals and potential co-facilitation of training events.
- *Content Writing & Website Management:* Write compelling content for Center-wide communications, highlighting the achievements and impact of the SIL Department. Manage the SIL department SharePoint site by keeping it current with upcoming events, trainings, project updates, resources, etc.

Preferred Qualifications:

- Majors: All
- GPA: 3.0
- Exemplary organizational skills
- Proficiency in written communication
- Strong interpersonal skills
- Effectiveness in utilizing various communication channels
- Ability to foster a sense of community, belonging, inclusiveness, and psychological safety among staff and peers
- Ability to be flexible and work effectively as part of a team
- Ability to work in a self-directed, disciplined, and diligent manner
- Strong inclination for curiosity, open-mindedness, and creative problem-solving